



# EMPLOYMENT APPLICATION

Po Box 749, Sutter, Ca 95982  
An Equal Opportunity Employer

## PLEASE PRINT

Date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Email: \_\_\_\_\_ Home: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Employment Desired

Position applying for: \_\_\_\_\_

Are you applying for:

Regular full-time work? .....  Yes  No

Regular part-time work? .....  Yes  No

Temporary work, e.g., summer or holiday work? .....  Yes  No

If applying for temporary work, during what period of time will you be available? From: \_\_\_\_\_ To: \_\_\_\_\_

What days and hours are you available for work? \_\_\_\_\_

Are you available for work on weekends: .....  Yes  No

Would you be available to work overtime, if necessary?.....  Yes  No

Would you be available to work nights, if necessary?.....  Yes  No

If applying for a driving position, are you be able to drive outside of California?.....  Yes  No

If hired, on what date can you start work? \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work?.....  Yes  No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age).....  Yes  No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?.....  Yes  No

If no, describe the functions that cannot be performed \_\_\_\_\_

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to essential functions. Hire may be subject to passing a medical examination, skill, and agility test.)

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## Personal Information

Have you ever applied to or worked for Butte Sand & Gravel / Butte Sand Trucking Co before?  Yes  No  
If yes, when? \_\_\_\_\_

Do you have any friends or relatives working for Butte Sand & Gravel/Butte Sand Trucking Co?  Yes  No  
If yes, state name(s) and relationship

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

(We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety, or morale, or if doing so could create conflicts of interest.)

Why are you applying for work at Butte Sand & Gravel/Butte Sand Trucking Co?

\_\_\_\_\_  
\_\_\_\_\_

## Education, Training, and Experience

Vocational/ Name: \_\_\_\_\_ No. of Years Completed \_\_\_\_\_

Business Did you graduate?  Yes  No Degree or Diploma: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

College/ Name: \_\_\_\_\_ No. of Years Completed \_\_\_\_\_

University Did you graduate?  Yes  No Degree or Diploma: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

High School Name: \_\_\_\_\_ No. of Years Completed \_\_\_\_\_

Did you graduate?  Yes  No Degree or Diploma: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Many of our customers (clients) do not speak English. Do you speak, write or understand any foreign languages?

Yes  No If yes, which language(s)? \_\_\_\_\_

Do you have any other experience, training, qualifications, or skills that you feel make you especially suited for work at Butte Sand & Gravel/Butte Sand Trucking Co? .....  Yes  No

If so, please explain: \_\_\_\_\_

\_\_\_\_\_

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Answer the following questions if you are applying for a professional position:

Are you licensed/certified for the job applied for? .....  Yes  No

Name of license/certification: \_\_\_\_\_ Issuing State \_\_\_\_\_

License/certification number: \_\_\_\_\_

Has your license/certification ever been revoked or suspended? .....  Yes  No

If yes, state reason(s), date of revocation or suspension, and date of reinstatement.

\_\_\_\_\_  
\_\_\_\_\_

## Employment History

List below all present and past employers during the last seven years starting with your most recent employer. **Account for all periods of unemployment.** You must complete this section even if attaching a resume.

Name of Employer: \_\_\_\_\_

Dates of Employment From: \_\_\_\_\_ To: \_\_\_\_\_ Telephone number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Type of Business: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Your position and duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Is this your current employer?.....  Yes  No

May we contact this employer for a reference? .....  Yes  No

Name of Employer: \_\_\_\_\_

Dates of Employment From: \_\_\_\_\_ To: \_\_\_\_\_ Telephone number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Type of Business: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Your position and duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer for a reference? .....  Yes  No

Name of Employer: \_\_\_\_\_

Dates of Employment From: \_\_\_\_\_ To: \_\_\_\_\_ Telephone number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Type of Business: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Your position and duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer for a reference? .....  Yes  No

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Type of Business: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Your position and duties: \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer for a reference? .....  Yes  No

Name of Employer: \_\_\_\_\_

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May we contact this employer for a reference? .....  Yes  No

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Type of Business: \_\_\_\_\_ Supervisor: \_\_\_\_\_

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Your position and duties: \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer for a reference? .....  Yes  No

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## Military Service

Have you obtained any special skills or abilities as the result of service in the military?  Yes  No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## References

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: \_\_\_\_\_ Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Years acquainted: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Years acquainted: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Years acquainted: \_\_\_\_\_ Email: \_\_\_\_\_

## Please Read Carefully, Initial Each Paragraph and Sign Below

\_\_\_\_\_  
Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_  
Initials I hereby authorize ***Butte Sand & Gravel, Inc./Butte Sand Trucking Co*** to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_  
Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between myself and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by myself and the Company's designated representative.

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\_\_\_\_\_  
Initials

Should employment offer be given and a search of public records be conducted by internal personnel employed by Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below. "Public records" are defined by California state law and means records documenting an "arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgment." (Civil Code section 1786.53) Any public records request conducted by internal personnel employed by the Company will only be used to the extent allowed by federal, state, or local law.

I waive receipt of a copy of any public record described in the paragraph above

\_\_\_\_\_  
Initials

I understand Butte Sand & Gravel/Butte Sand Trucking Co has a Drug and Alcohol Policy and I will have to be drug tested as part of consideration for employment.

\_\_\_\_\_  
Initials

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

**Butte Sand and Gravel/Butte Sand Trucking will consider qualified applicants, including those with criminal histories, in a manner consistent with state and local "Fair Chance" Laws.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_